

**MINUTES
MONROE CITY COUNCIL MEETING
OCTOBER 13, 2015**

7:30 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor R. Kirt Nilsson and 7:30 p.m. The Pledge of Allegiance was led by City Deputy Recorder Allison Leavitt and Prayer was offered by Councilmember Fran Washburn.

Present:

Mayor R. Kirt Nilsson

Councilmember:

Troy Torgersen

Johnny Parsons

Fran Washburn

Public Works Director Devin Magleby

Deputy Recorder Allison Leavitt

Press – Sandy Phillips – Richfield Reaper

Citizens:

Jack Hammond

Dave Coe

Becky Christiansen

Vearl Christiansen

Mayor excused Councilmember's Payne and Anderson, and Recorder Emalee Curtis

Councilmember Johnny Parsons moved to approve the minutes of the September 28, 2015 meeting as submitted. Councilmember Fran Washburn seconded the motion. All were in favor. Motion carried.

2. Citizen input

A. Jack Hammond representing the South Sevier Senior Citizens Center came before the council to ask permission to construct a storage building behind the senior center on the city's property. The building will be a 20' X 26' metal building purchased from the company Coast to Coast with a cement floor. Mr. Hammond also asked if the city crew could dig the footings for the building if footings are required by the building inspector. Council gave Mr. Hammond permission to move forward with construction of storage building located behind the senior center, Mayor will sign submitted building permit, and permission was given to Public Works Director Magleby to have city crew dig footings if needed.

Monroe City Council

Minutes

October 13, 2015

B. Dustin Monroe could not attend tonight's meeting, so he submitted a letter stating his concerns about a pine tree located on city property in front of his house and requesting permission to remove the tree himself if the city did not feel like it was necessary to remove the tree. Mr. Monroe's issues with the tree are as follows; damaging his lawn, pine gum tracked into his house, possibility of falling on house during a wind storm, and feels like it lowers his property value.

Councilmember Washburn went and looked at the tree before tonight's meeting and he feels like the tree appears to be healthy and does not feel like it needs to be taken out. Councilmember Washburn went on to explain to the council that he is currently in the process of forming a Shade Tree Committee. This committee will have the knowledge to look into these types of situations and pass on to the council a recommendation of action to be taken. After some discussion the council determined that at this time the city council does not see a need to remove the tree, however if Mr. Monroe wants to have the tree removed he will have to hire a licensed and insured contractor. The contractor must submit to Monroe a certificate of insurance listing Monroe City as a certificate holder.

Councilmember Parsons moved to give Mr. Monroe, at 362 N 200 W, permission to remove pine tree located in front of his house on city property. Work must be performed by a licensed and insured contractor. Councilmember Torgersen seconded the motion. Vote was as follows:

Councilmember Torgersen	Yes
Councilmember Parsons	Yes
Councilmember Washburn	No

Motion passed.

Mayor instructed Deputy Recorder Leavitt to prepare a letter to be sent to Mr. Monroe of the council's decision.

C. David Coe is in the process of purchasing the theater, located at 60 N Main Street, and is here tonight to present his plan with to the council and ask for assistance in the case of a septic system failure.

Plans for the building are to continue with the family based community theater, reality office, and mortgage company. Mr. Coe feels like this will be a plus for our community. However, he has a few concerns, with parking, occupancy rules, but mainly with the cesspool which is the type of septic system the theater currently has and is located in front of the building and under

Monroe City Council
Minutes
October 13, 2015

the state highway. Council stated that parking on Main Street did not appear to be an issue, and instructed Mr. Coe to contact John Hicks, building inspector, for occupancy regulations.

Main concern of cesspool is that if it fails a septic tank system with leach lines must be installed and there is very limited space for this type of system. Mr. Coe stated that if the a septic tank system cannot be installed the building becomes nothing more than a pile of rocks, and because of this he is here tonight to ask the city if they would be willing to help in the event the cesspool system fails. Because of the limited space Mr. Coe would have a difficult time installing a septic tank system on this property. Council reviewed plat map with Mr. Coe to discuss possible options. The best option would be to contact property owner Daphne Brown, whose land is directly east of the theater property, and see if she would work with him in the event a new septic system is needed. Discussion continued about easements and what can be allowed on easements, it is not clear if the city has an official utility easement for the power lines which run along the rear of the theater.

Council instructed Mr. Coe to continue to try and get a hold of Ms. Brown, contact a local contractor to come and perform a perk test on the property, and prepare a final course of action plan with defined specifications on options for a septic tank system to present to the council during their October 27th meeting. Councilmember Parsons stated that if possible the city would do what it could to keep the building up and going. Mr. Coe thanked the council for their time and will submit a course of action plan to the council at the next council meeting.

3. Business

A. Consider Resolution 10-13-2015 which approves to cancel Monroe City Municipal Election for November 2015. In accordance with Utah Code 20A-1-206 which states number of candidates, including any eligible write-in candidates, does not exceed the number of available positions.

Councilmember Washburn moved to approve Resolution 10-13-2015 to cancel Monroe City Municipal Election for November 2015. In accordance with Utah Code 20A-1-206 which states number of candidates, including any eligible write-in candidates, does not exceed the number of available positions. Councilmember Parsons seconded the motion.

Vote was as follows:

Councilmember Washburn	Yes
Councilmember Parsons	Yes
Councilmember Torgersen	Yes

Vote was unanimous.

Monroe City Council
Minutes
October 13, 2015

B. Red Hill Lease – Kevin Boyle and Rick Chevalier

Kevin Boyle and Rick Chevalier informed the council they are still working with the BLM on the right of way application and feel they are close to having this approved. They are continuing to have security issues at the greenhouse site and are here before the council to request permission to bring in a construction trailer so that they can lock up their tools and equipment and the possibility of someone staying in the trailer at night to help with security. Mr. Boyle feels like they can place the trailer near the greenhouse where there is a level area.

Councilmember Parsons made a motion to allow Kevin Boyle and Rick Chevalier to bring in a mobile type building, which can be easily removed with little expense, and to be reviewed in a year to see if there is a continued need for the building. Councilmember Washburn seconded the motion.

Discussion: If it is determined at a later date that the trailer will be there for an indefinite amount of time the council would like some type of skirting be installed around the bottom of the trailer.

Vote was as follows:

Councilmember Torgersen	Yes
Councilmember Parsons	Yes
Councilmember Washburn	Yes

Vote was unanimous.

C. Approval of warrant register, cash disbursements and adjustment journal

The mayor and council reviewed and signed approval for the October, 2015 warrant register and the September, 2015 cash disbursements and adjustments journals.

4. Staff Reports

Deputy Recorder Leavitt was asked to follow up and contact the Eccles Foundation on the grant for the splash pad.

Public Works Director Devin Magleby reported to the council that the well drillers will start drilling on Monday October 19, and they are planning on drilling five wells if their budget will allow for that.

Magleby also reported that Rocky Mountain Power switched over to the temporary power lines

Monroe City Council
Minutes
October 13, 2015

with no problems. The contract to have the new line completed is six weeks, however the contractor feels like they could have it done in two weeks.

Magleby stated that employee John Draper has successfully completed his 90 day probation period and he would recommend increasing his pay a \$1.00 an hour to \$17.00 an hour, starting immediately. Council agreed and instructed Deputy Recorder Leavitt to make necessary changes to the payroll.

As far as work on the park expansion, Devin reported that he is basically done with the infield dirt mix, and needs some direction on where the council wants to go as far as working with the contractor, B. Hansen Construction, and the deadline date. Council would like to get concrete work done as soon as possible, before the cold weather sets in. Mayor stated we cannot wait until spring because baseball starts very early in the spring. Devin will look at the contract for the quoted price from the contractor on additional concrete work, if we decide to do additional concrete.

Councilmember Washburn would like to see the scoreboards ordered now so they are here when we are ready for them.

5. Department Business - reports and concerns - law enforcement concerns

Councilmember Joseph Anderson - Streets Department, Weeds, Equipment, Sr. Citizens-absent

Councilmember Perry Payne - Electric, Mosquito Abatement, Utility Board-absent

Councilmember Fran Washburn - Parks, Cemetery, Planning Commission

*Would like to look into the possibility of a community garden for next year on a portion of the 13 acres the city owns on the east side of town. A questionnaire will be included in the next newsletter to see if there is an interest in the community for this type of program. Would like add to the Eagle Scout Project list a fish cleaning station at the fishing pond. Discussion of the possibility of a restroom being added to the fishing pond area was had and Councilmember Washburn will look into the grants offered that would provide funds for this type of project.

Washburn asked if the city was under contract with our fuel provider and wondered if we are not could we check with other suppliers. Public Works Director Devin Magleby stated we are not locked in with Bettridge Oil; however he is very satisfied with them. Devin will look into other possibilities if needed.

Washburn is continuing to work on signs for the Mtn. View Park and the Welcome to Monroe Sign, and would like to look into the possibility of adding a light on the welcome to Monroe sign. He is going to ask Allen Oscarson to chair the Shade Tree Committee.

Councilmember Johnny Parsons - Water, Irrigation, Wastewater, Fire Department

Monroe City Council

Minutes

October 13, 2015

*Would like to keep irrigation water in the system for a little longer due to the warm temperatures we are experiencing. He would like to see what the weather does in the next week or so before deciding on a shut off date.

Councilmember Troy Torgersen - Library, CERT, EMS, Landfill, Garbage, Youth Council –

*No business tonight.

Mayor R. Kirt Nilsson - General Administration –

*Reported on that the ULCT conference was very informative again this year and enjoyed attending the meetings and trainings.

6. Adjournment

Councilmember Parsons moved to adjourn the meeting at 8:54 p.m. Councilmember Washburn seconded the motion. All were in favor. Meeting adjourned.